



**Maryland Department of State Police**  
2021 Youth Leadership & Law Enforcement  
Seminar



**APPLICATION GUIDELINES**

Objective: To provide young adults with the opportunity to explore the many facets of a career in law enforcement. Attendees will be exposed to various training workshops geared toward developing a greater understanding of law enforcement as well as leadership, character development and life skills. The program will include both classroom lectures and practical experiences.

Training Curriculum:

Maryland Department of State Police History  
Overview of American and Maryland Government  
Paramilitary Organizations and Military Etiquette  
Digital Forensics/Cyber-security  
Defensive Tactics and Physical Skills  
Firearms – Responsible Firearms Ownership  
Arson and Explosives Investigations  
Crime Scenes and Forensic Sciences  
Criminal Intelligence  
Medical Emergencies Troopers Encounter  
Emergency Vehicle Operations  
The Road to Becoming Maryland's Finest

Attendees will be given the opportunity to participate in the Functional Fitness Assessment Test (FFAT). This test measures the level of fitness and physical preparedness for the Maryland Department of State Police Academy. It is designed to test your aerobic and anaerobic fitness.

You will be evaluated based on a standardized set of criteria. The standards are as follows:

- **Push-Ups:** eighteen (18) in one minute
- **Sit-Ups:** twenty-seven (27) in one minute
- **Flexibility:** approximately 1.5 inches beyond toes (while seated)
- **1.5 Mile Run:** maximum time of 15 minutes and 20 seconds (15:20)

**When:** Friday, August 13, 2021 – Sunday, August 15, 2021

**Where:** Maryland Department of State Police Training Academy, 6852 4<sup>th</sup> Street, Sykesville, MD 21784

**Cost:** The program is FREE for all participants. Transportation to the Maryland Department of State Police Training Academy, meals and overnight accommodations will be provided.

**Eligibility:**

1. Applicant must be a high school junior or senior or a senior entering college.
2. To be eligible, applicants must attend a high school in the state of Maryland.
3. The applicant must have a standard 2.5 grade point average or equivalent.



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**Application Requirements:**

1. Applicant must submit the following:

- Typed and signed application;
- Wallet size or passport photograph;
- A recent report card;
- Personal statement (**maximum of one (1) typewritten page double spaced, Arial or Times New Roman, 12 pt. font**);
- Essay (**maximum of 2 typewritten pages double-spaced, Arial or Times New Roman 12 pt. font or a two-minute video submission**);
- Two (2) letters of recommendation: at least one from a teacher or school official written on official letterhead. An email is acceptable however must be sent via government or school email with contact information included. **Both letters should be typewritten and addressed to the Maryland Department of State Police**;
- Typed and signed Parent Permission/Waiver of Liability/Photo Release Form;
- Typed and signed Medical Authorization Form

2. The entire application package should be **typewritten or computer generated**.

3. Letters of recommendation should not be from family members but instead be from a neighbor, church member, youth group leader etc.

4. Official transcript with GPA is preferred; however, a recent report card is acceptable.

5. Wallet size or passport photograph that will not be returned.

To be considered for participation in the 2021 Youth Leadership & Law Enforcement Seminar, applicants must complete an application packet and submit all required documents to the Maryland Department of State Police by **July 1, 2021**.

***Incomplete applications WILL NOT be considered.***

1. The fillable application must be completed and supporting documents uploaded by **midnight (EST) July 1, 2021**. Applications received after the timestamp of 12:00 am (EST) on **July 7<sup>th</sup>** will not be considered.

2. Applicants who elect to submit a video presentation should upload the video to YouTube and provide the link/URL in the Essay portion of the application.

Please forward the signed Parent Permission/Waiver of Liability/Photo Release and Medical Authorization Forms, original copies of the two letters of recommendation, official school transcript or recent report card, and wallet size or passport photograph as one complete packet to the following address:



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Seminar



Maryland Department of State Police  
1201 Reisterstown Road  
Pikesville, Maryland 21208  
2021 Youth Leadership & Law Enforcement Seminar  
**Attn: Lieutenant Duane Hill**  
**(Postmarked no later than July 1, 2021)**

**\*Applicants experiencing difficulties with completing the application electronically may contact Lieutenant Duane Hill at 410-653-4216. Further instructions and assistance will be provided.**

**Selection:** Applicants selected for participation in the 2021 Youth Leadership & Law Enforcement Seminar will be notified in writing by July 23, 2021.

Questions regarding the 2021 Youth Leadership & Law Enforcement Seminar and the application process may be directed to [msp.youthprograms@maryland.gov](mailto:msp.youthprograms@maryland.gov).

### **APPLICATION SUBMISSION**

The entire application packet should be **typewritten or computer generated**. The fillable application should be completed and the following documents uploaded where indicated:

1. Wallet size or passport photograph
2. Official school transcript or recent report card
3. Personal Statement
4. Essay or link/URL for video submission
5. Original copies of the two letters of recommendation or emails
6. Completed Parent Permission/Waiver of Liability/Photo Release Form
7. Completed Medical Authorization Form.

### **PHOTO**

- Wallet size or passport photograph  
*Upload photo and mail to the Maryland State Police; photo will not be returned*

### **TRANSCRIPT**

- Official high school transcript with GPA or recent report card  
*Upload and mail to the Maryland State Police*



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**PERSONAL STATEMENT**

**(Maximum of 1 typewritten page, double-spaced, Arial or Times New Roman, 12 pt. font)**

We want to know about you! Scores will be based on content, style, and presentation.

75% Content: Consider addressing the following elements in a clearly expressed personal statement:

- Academic skills
- Current motivations and future aspirations
- Personal skills and qualities
- Work experience
- Community service activities
- Extracurricular activities
- Awards and honors

25% Style and Presentation:

- Does your writing indicate an ability to communicate well?
- Is there creativity and enjoyment in your use of words?
- Is your writing clear and error-free?

***Upload your personal statement***

**ESSAY**

**(Maximum of 2 typewritten pages, double-spaced, Arial or Times New Roman, 12 pt. font or a two-minute video submission)** Applicant should respond to the following essay question:

*Leadership can be defined as a process of social influence, which maximizes the efforts of others to contribute towards the effectiveness and success of an organization to which they belong.*

*Given the current environment surrounding law enforcement, why is it important for all law enforcement personnel to assume leadership roles/positions within their agency and communities, and what leadership style do you feel is most effective?*

*If chosen to participate in this seminar, what do you hope to learn?*

**Essay Criteria:**

- 35% Content: Have you provided a clearly stated answer and explanation for your answer to the questions posed?
- 35% Position/Argument Support: Have you provided an organized argument supported by rationale, examples or evidence?



**Maryland Department of State Police**  
2021 Youth Leadership & Law Enforcement  
Seminar



- 30% Style and Presentation
  - o Does your writing indicate an ability to communicate well?
  - o Is there creativity and enjoyment in your use of words?
  - o Is your writing clear and error-free?

**Video Submission Criteria:**

- 35% Content: Have you provided a clearly stated answer and explanation for your answer to the questions posed?
- 35% Position/Argument Support: Have you provided an organized argument supported by rationale, examples or evidence?
- 30% Style and Presentation
  - o Does your video presentation indicate an ability to communicate well?
  - o Is there creativity and enjoyment in your use of words?
  - o Is your video clearly visible and presentation error-free?

***Upload your essay or video presentation***

**LETTERS OF RECOMMENDATION**

Provide two separate letters of recommendation addressed to the Maryland State Police:

1. One letter of recommendation must be from a teacher or school official written on official letterhead. An email is acceptable however must be sent via government or school email with contact information included.
2. One letter of recommendation from any person of your choice (should not be a family member).

***Upload your letters of recommendation and mail original copies to the Maryland State Police***

**PARENT PERMISSION/WAIVER OF LIABILITY/PHOTO RELEASE FORM**

The fillable form should be completed by the applicant's parent/guardian. Please initial and sign where appropriate. The form should be printed, signed and then uploaded upon completion. An electronic signature is also acceptable.

***Mail original copies to the Maryland State Police***

**MEDICAL TREATMENT AUTHORIZATION**

The fillable form should be completed by the applicant's parent/guardian. Please sign where appropriate. The form should be printed, signed and then uploaded upon completion. An electronic signature is also acceptable.

***Mail original copies to the Maryland Department of State Police***



**Maryland Department of State Police**  
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**CHECKLIST**

*This checklist is a guide to assist you in the submission of all required documents in the application packet*

Typed and signed application

Wallet size or passport photograph  
**(photo will not be returned)**

Official transcript preferred with GPA however, a recent report card is acceptable  
**(standard grade point average of 2.5 or the equivalent)**

Personal Statement  
**(maximum of 1 typewritten page double spaced, Arial or Times New Roman 12 pt. font)**

Essay  
**(maximum of 2 typewritten pages double spaced, Arial or Times New Roman 12 pt. font or a two-minute video submission)**

Letter of Recommendation  
**(official letterhead; email is acceptable)** from a teacher or school official

Letter of Recommendation  
**(should not be a family member)**

Typed and signed Parent Permission/Waiver of Liability/Photo/Release Form

Typed and signed Medical Authorization Form

**\*Note...all original documents should be mailed together as one packet\***